

Apprenticeships:*Lighting Apprentice (1):*

- *Required: an understanding or standard theatrical lighting instruments and practices*
- *Working knowledge of ETC Obsession II, version 5.1 a plus*
- *Reports to the Lighting Supervisor, Lighting Designer, Stage Managers and Production Manager*
- *Coordinate with Lighting supervisor during electrics load in*
- *Assist with Hang and focus*
- *Act as deck electrician during all shows*
- *Will relieve Lighting Supervisor as Board op during some cueing sessions, may run board for some performances*
- *Will act as programmer for Opera scenes*
- *Assist in Electrics Change over*
- *Assist in Strike*
- *May be called upon to assist in various scenes and concerts surrounding main stage performances*

Costume Apprentice (1):

- Required: Advanced theatrical sewing knowledge and understanding of theatrical costuming
- Reports to Costume Designer, Costume Shop Manager, Stage Managers, and Production Manager
- Perform stitching, construction, alteration, millinery and costume crafts as assigned
- Assist in fittings and taking of measurements
- Act as wardrobe run crew for all 3 productions
- Perform daily maintenance and repairs of costumes
- Assist in the creation of dressing sheets for each production
- Assist in the creation of the Costume "bible" for the summer rep.
- Maintain costume inventory
- Arrival Date: TBD
- Last Day: TBD

Technical Directing Apprentice (aka ATD)(1):

- Report to Technical Director, Production Manager and Stage Managers
- Assist with load-in and strike of scenery
- Assist in all changeovers
- Run deck during all on stage rehearsals
- Act as deck crew head for 2 – 3 shows
- Assist in work notes and repairs to scenery
- Assist in special projects determined by the production needs
- Prerequisites:
 - Fundamental knowledge of Back Stage Crafts.
 - Be able to read and understand ground plans, sections and elevations
 - CAD or Vector Works Skills a Plus
 - **Must be able to push pull lift 50 lbs.**
- Arrival Date: TBD
- Last Day: TBD

Company Management Apprentice (1):

- Assist Company Manager with:
 - Artists Arrivals
 - Company Parties / Special Events
 - Intern Housing Check in
 - Company Transportation
 - Mail Runs
 - Artists Departures



2010 Summer Apprentice & Internship Program

Bullet points

Production Management Apprentice (1):

- Assist in Crew Scheduling
- Production errands / runs
- Assist in overseeing Load in and Change overs
- Assist in procuring crew needs and supplies
- Other Duties as determined by production needs

Internships:

Stage Management Interns(ASM) (3 positions):

- Must have the ability to read music and have some prior stage management experience
- Reports to Stage Manager and Production Manager
- Assist in the set up and running of all rehearsals and performances of their assigned primary show
- Act as 2nd ASM on secondary show during tech and performances
- Create running score including all accurate cueing for the run of the show
- Responsible for cueing all on deck entrances
- Creation of crew run notes
- Coordinate run crew with ATD's
- Arrival Date: TBD
- Last Day: TBD

Props Interns (3 positions)

- Reports to Prop Master, Stage Managers, and Production Manager
- Assist with the shopping, construction, maintenance, rental, and return of all props
- Assist with load-in, run, and strike of all properties
- Assist with tech note sessions for all properties related matters
- Run shows for all rehearsal (including final room run, tech and dress) and performances
- Each intern will be assigned a primary show that they are responsible for and will assist on the other two.
- Arrival Date: TBD
- Last Day: TBD

Stage Technician (Multi Craft) (9 positions)

- Report to ATD's, Technical Director, Stage Managers and Production Manager
- Assist with load-in and strike of scenery
- Assist in all changeovers
- Run deck during all on stage rehearsals
- Run deck shows crew for 2 – 3 shows
- Assist in work notes and repairs to scenery
- Assist in special projects determined by the production needs
- Prerequisites:
 - Fundamental knowledge of Back Stage Crafts.
 - **Must be able to push pull lift 50 lbs.**
- Arrival Date: TBD
- Last Day: TBD

Costume Interns (3 positions)

- Required: theatrical sewing experience and academic theater knowledge
- Reports to Costume Designer, Stage Managers and Production Manager
- Perform stitching, construction, alteration, millinery and costume crafts as assigned
- Assist in fittings and taking of measurements
- Act as wardrobe run crew for all 3 productions
- Perform daily maintenance and repairs of costumes
- Assist in the creation of dressing sheets for each production

- Assist in the creation of the Costume “bible” for the summer rep.
- Maintain costume inventory
- Arrival Date: TBD
- Last Day: TBD

Wig & Makeup Intern (2 position)

- Requirements: Prior knowledge of theatrical hair and makeup techniques
- Reports to Wig and Make up Designer and Production Manager
- Assist the designer with any shopping needed for the shows
- Supervise Chorus and Supernumerary makeup
- Assist the designer with wig styling and maintenance
- Run chorus wig during show calls
- Assist in quick changes as assigned
- Arrival Date: TBD
- Last Day: TBD

Lighting / Electrics Intern (2 positions)

- Required: an understanding or standard theatrical lighting instruments and practices
- Reports to the Lighting Supervisor, Stage Managers and Production Manager
- Assist with electrics load in
- Assist with Hang and focus
- Act as deck electrician during cueing, rehearsals and run of all shows
- Assist in Electrics Change over
- Assist in Strike
- May be called upon to assist in various scenes and concerts surrounding main stage performances

Office Intern (1 position)

- General office administration duties
- Assist Marketing department with design, press relations and website maintenance
- Assist company management with set up and tear down of special events
- Assist Director of Artistic Administration with various production related tasks
- Assist Schedule Coordinator as necessary
- Start and Last Dates TBD
- No Housing Provided

Sound Intern

- Assist house engineer with load in and set up
- Maintain show fold back
- Run sound for all 3 shows
- Assist in creating sound cues as determined by the production and directors requests
- Set up and maintain show communication systems (head sets, FOH mics, etc.)